

# BUILDING A BETTER PLANNER

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-WHEN RESOURCES ARE SCARCE AND PROJECT NEEDS ARE LOOMING

JESSE L. GUILLORY, MBA PMP



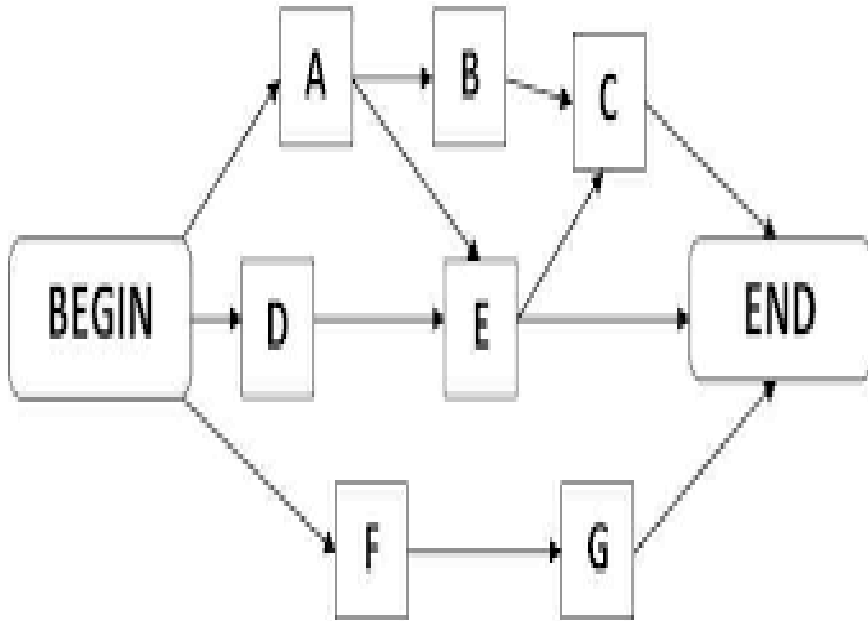
# A LITTLE BIT ABOUT ME...

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# THE IMMEDIATE NEED AND THE PATH FORWARD

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- Project Objectives
- Client's Business Needs
- Time as a Currency
- The Risk of Time
- Complexity
- External Stakeholders

# THE INNER WORKINGS OF A PLANNER!

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- A planner is a combination of:
  - An Engineer
  - An Architect
  - A computer whiz
  - A mathematician
  - A Project Manager
  - An Artist
  - A communicator

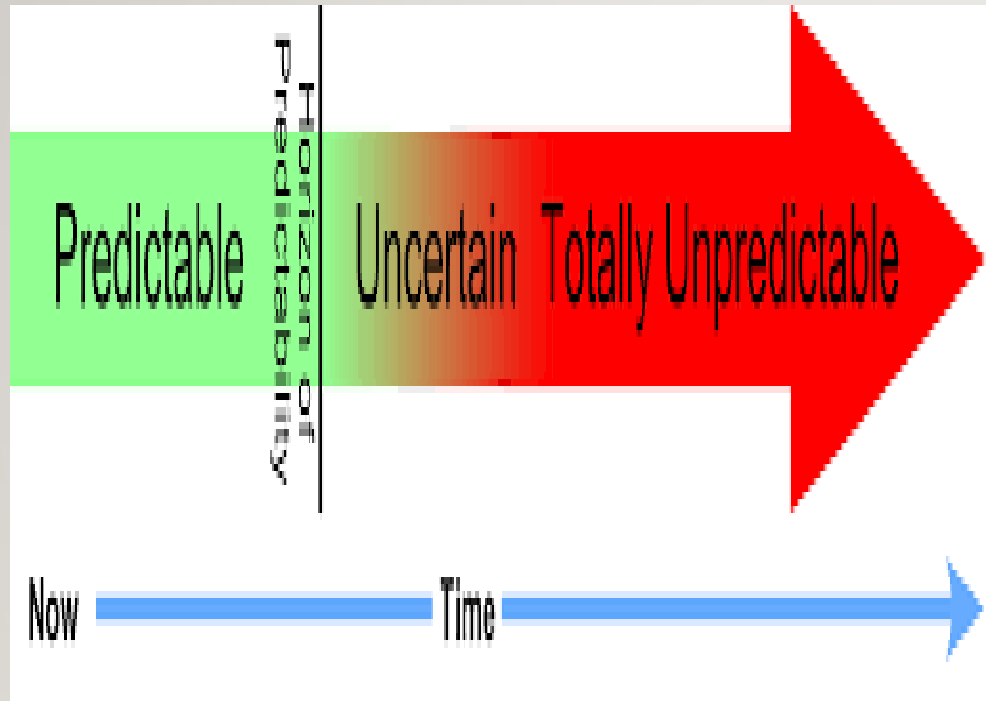


# KNOWLEDGE AREAS TO KEEP IN MIND

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- - Knowledge of computer software in project scheduling and other related Project Management software
- - Knowledge of the principles and concept of project scheduling and control.
- - Knowledge of specific technical field; such as commercial building, industrial, transportation and so forth.

# THE NEED FOR A PLANNER: THE QUEST FOR PREDICTABILITY



# “THE WORK PROCESS” IS IT LOGICAL?

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- Do you have a written work process?
- Who will understand it?
  - The newcomer?
  - The seasoned veteran?



# WORK PROCESS: THE DEBATE CONTINUES

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-Is it a true process?

-Or does it read like stereo Instructions?

Manifestation to Manifestation?





# SETTING THE TABLE:

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Establishing a clean and concise process for your new planner to update a schedule and measure variances for project management needs.



# ESTABLISHING AN UPDATING PROCEDURE (I)

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- Project Manager prepares a list of the actual work progress, changes for individual activities, and all related information, as detailed previous.
- The planner / scheduler will enter the information into the scheduling file / software package.
- The planner / scheduler discusses the changes that were calculated after the information was entered to make sure that another iteration is not needed.

# ESTABLISHING AN UPDATING PROCEDURE (2)

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- The planner / scheduler produces reports that show the schedule updates and distributes to the PM and any other necessary stakeholders.
- After distributing the reports, the planner / scheduler may receive feedback from some of these different stakeholders which may or may not have impact or influence on the present schedule. At this point the PM should be the only one authorize any other changes to the schedule.

# FINAL THOUGHTS

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- <https://www.linkedin.com/in/jesse-guillory-m-b-a-pmp-1807a922/>
- Thank you to PMI Baton Rouge and the Lafayette Venue Meeting Group.